



RUIMSIG ACADEMY

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ADMISSION POLICY

Ruimsig Academy is an independent school and has been established within the limitations of the South African School Act, and is registered with the Gauteng Department of Education, but follows a Cambridge International Curriculum.

The school is a discipleship school which aims to practise the Christian based faith and will not practise any other religion within the boundaries of the school. (This is in accordance with clause 56 and 57 of the South African Schools Act 84 of 1996.)

1. ADMISSION OF STUDENT/S

- 1.1 On completion of the Request for Admission of a student, a student would be subjected to an "Entrance Assessment", of which would be discussed on the first engagement with the parents, legal guardians and any other person/s who may be responsible for such student. The school shall inform the parent/s and or legal guardian of the student/s, a date, time, and venue to which shall construe a process of when the student shall be required to participate in the "entrance assessment", of which may finalise the admission of the student to the school, in the event of the student achieving the required admission criteria.
- 1.2 In respect to the Primary and Pre-primary school, all students are required by the school's policy to be subjected to an assessment or a readiness assessment. Student/s may be requested to participate in a class observation on the school campus. The school shall inform the parent/s and or legal guardian of the student/s, a date, time, and venue to which shall construe a process of when the student shall be required to participate in a class observation session.
- 1.4 All relevant documents (as indicated in clause 3 of this policy), shall be required to be submitted, on submission of the Application for Admission, together with any other relevant documents as the school may deem relevant, from time to time.

2. AGE NORMS

- 2.1 A student must have turned the age in the grade specified below, before Ruimsig Academy will place a student.
- 2.2 Ruimsig Academy will admit a student in a Grade as determined below.

Grade of Student	Approximate Age of Student (years)	Student's Age may not exceed (in the following year)
Grade R	6	7
Grade 1	7	8
Grade 2	8	9
Grade 3	9	10
Grade 4	10	11
Grade 5	11	12
Grade 6	12	13
Grade 7	13	14

3. RELEVANT DOCUMENTS FOR ADMISSION

- 3.1 A completed and signed Application for Admission of student/s,
- 3.2 Certified copies of identity documents or passport or birth certificates of student/s,
- 3.3 Certified copies of valid permits: temporary or permanent residence permit, student study VISA
- 3.4 Certified copies of Identity documents of parents and/or legal guardian or any person deemed to be responsible person of such student,
- 3.5 Clinic Card and/or immunization card of the student,
- 3.6 Latest School report (if currently attending another school),
- 3.7 Submission of external Therapist/OT/Psychologists' recommendations, reports, and/or psychological diagnostic results. Where a student has been tested on recommendation, or educational referrals.
- 3.8 Transfer card from the attending school,
- 3.9 Birth Certificate or acceptable proof of date of birth,
- 3.10 An Administration Fee, which is not refundable

4. SCHOOL ZONING:

- 4.1 School zoning is irrelevant for admission to the school.

5. ADMISSION OF NON-CITIZENS:

- 5.1 Non-citizens will be admitted to the school provided that parents are in the possession of one of the following permits: temporary or permanent residence permit, student study VISA.

6. OTHER

- 6.1 I / we, the undersigned, hereby acknowledge and agree: to read all policies, terms and conditions that have been provided by the school at the time of submitting this application for admission.
- 6.2 To maintain a partnership in education together with the teacher, by assisting and supporting the educator whenever necessary, to ensure that the child's progress is not hindered in any way.
- 6.3 To attend parent's meetings to discuss academic progress of student/s.
- 6.4 To ensure that the homework which is given to the student/s is completed by the student/s.
- 6.5 **To acknowledge the school practises the Christian based faith only; the student therefore shall receive such teaching.**
- 6.6 To accept that, as the school's resources are limited, the students will be provided an education within the English medium only.
- 6.7 To the education of the child/ children in accordance with the school's code of conduct and will take full responsibility for the child/children, as they are minors within the law of the country.
- 6.8 To report any misconduct, false or misleading statements and (that has been brought to their attention) that may harm the image of the school by any means possible. Such information shall be deemed confidential and shall not be mentioned, without permission, unless warranted by a court or any such body that possesses such power or authority.
- 6.9 To acknowledge the information stated within this policy is not limited to any law or legalisation thereof. This policy is issued within the limits and rights of the school as the school strives to ensure equal opportunities for all individuals and practises a code that is fair and just for all students.

I / We the parent/s, legal guardian, legal responsible person of

_____ (student)

hereby acknowledge receipt of the said document which was issued to me on the date indicated below.

(Signature of parent/ legal guardian/ legal responsible person)

Date